

ECOHOTELS VACANCIES

The Company

EcoHotels is a newly established Jordanian company with a mission to develop and manage environmentally friendly small hotels and ecolodges in areas of natural beauty across the country.

The company has recently signed an agreement with the Royal Society for the Conservation of Nature for the Management and Operation of its first lodge, Feynan (www.feynan.com). Feynan Ecolodge, situated in Dana Biosphere Reserve, was recently chosen by National Geographic Adventure Magazine as one of the top 50 Eco-lodges in the world (<http://adventure.nationalgeographic.com/2008/11/ecotourism/best-desert-lodges-text>).

To help build and grow the company, and to make Feynan an even bigger success, EcoHotels is now looking to recruit a young dynamic hardworking hands-on team with a real can-do attitude at its offices in Jabal AlWeibdeh, Amman.

The successful candidates can look forward to a progressive working environment where creativity and initiative is encouraged. Staff benefits include contribution to Social Security and private health cover.

The available vacancies (based in Amman) are:

Sales Account Manager, and Reservations Officer/Sales and Marketing Coordinator

Interested? Please email your CV with your salary history and expectations, along with a cover letter specifying what position you are applying for and why you are fit for that role, to:

recruitment@ecohotelsjordan.com

1. Sales Account Manager

The Role

Working with the Managing Director, you will be tasked with building up and managing all the sales channels needed to sell the company's ecolodges. These channels include inbound tour operators in Jordan, outbound tour operators and travel agents around the world, and corporate clients inside and outside Jordan.

The Candidate

You have a minimum 2 years sales experience in the hotel/tourism sector in Jordan with an extensive knowledge of the market and players. You have a strong track record of establishing and managing sales channels. A seasoned networker, you are customer and results oriented with excellent communication skills in both Arabic and English. You are a hands-on self starter with a can do attitude who strives on challenges and can work effectively with minimum supervision.

2. Reservations Officer/Sales and Marketing Coordinator

The Role

Working with the Managing Director, sales account manager and marketing executive, you will be tasked with providing support to all sales, marketing and operations matters. You will also be in charge of all Feynan bookings, coordinating with guests, corporates, tour operators, and the ecolodge to ensure a seamless customer experience.

The Candidate

You are a detail oriented recent university graduate, or with a minimum of two years experience in an administration role in the hospitality or similar industry. You are a good communicator in Arabic and English, both written and oral, with a good knowledge of Microsoft Office products. You are also personable, well organized and capable of multitasking various projects simultaneously.